

Ap Style Guide

#1 NEW YORK TIMES BESTSELLER • Discover the life-changing memoir that has inspired millions of readers through the Academy Award®-winning actor's unflinching honesty, unconventional wisdom, and lessons learned the hard way about living with greater satisfaction. NAMED ONE OF THE BEST BOOKS OF THE YEAR BY THE GUARDIAN "McConaughey's book invites us to grapple with the lessons of his life as he did—and to see that the point was never to win, but to understand."—Mark Manson, author of *The Subtle Art of Not Giving a F*ck* I've been in this life for fifty years, been trying to work out its riddle for forty-two, and been keeping diaries of clues to that riddle for the last thirty-five. Notes about successes and failures, joys and sorrows, things that made me marvel, and things that made me laugh out loud. How to be fair. How to have less stress. How to have fun. How to hurt people less. How to get hurt less. How to be a good man. How to have meaning in life. How to be more me. Recently, I worked up the courage to sit down with those diaries. I found stories I experienced, lessons I learned and forgot, poems, prayers, prescriptions, beliefs about what matters, some great photographs, and a whole bunch of bumper stickers. I found a reliable theme, an approach to living that gave me more satisfaction, at the time, and still: If you know how, and when, to deal with life's challenges—how to get relative with the inevitable—you can enjoy a state of success I call "catching greenlights." So I took a one-way ticket to the desert and wrote this book: an album, a record, a story of my life so far. This is fifty years of my sights and seens, felts and figured-outs, cools and shamefuls. Graces, truths, and beauties of brutality. Getting away withs, getting caughts, and getting wets while trying to dance between the raindrops. Hopefully, it's medicine that tastes good, a couple of aspirin instead of the infirmary, a spaceship to Mars without needing your pilot's license, going to church without having to be born again, and laughing through the tears. It's a love letter. To life. It's also a guide to catching more greenlights—and to realizing that the yellows and reds eventually turn green too. Good luck.

Published by OpenStax College, U.S. History covers the breadth of the chronological history of the United States and also provides the necessary depth to ensure the course is manageable for instructors and students alike. U.S. History is designed to meet the scope and sequence requirements of most courses. The authors introduce key forces and major developments that together form the American experience, with particular attention paid to considering issues of race, class and gender. The text provides a balanced approach to U.S. history, considering the people, events and ideas that have shaped the United States from both the top down (politics, economics, diplomacy) and bottom up (eyewitness accounts, lived experience).

The bestselling author of *Pledged* returns with a groundbreaking look at the pressure to achieve faced by America's teens. In *Pledged*, Alexandra Robbins followed four college girls to produce a riveting narrative that read like fiction. Now, in *The Overachievers*, Robbins uses the same captivating style to explore how our high-stakes educational culture has spiraled out of control. During the year of her ten-year reunion, Robbins goes back to her high school, where she follows heart-tuggingly likeable students including "AP" Frank, who grapples with horrifying parental pressure to succeed; Audrey, whose panicked perfectionism overshadows her life; Sam, who worries his years of overachieving will be wasted if he doesn't attend a name-brand college; Taylor, whose ambition threatens her popular girl status; and The Stealth Overachiever, a mystery junior who flies under the radar. Robbins tackles teen issues such as intense stress, the student and teacher cheating epidemic, sports rage, parental guilt, the black market for study drugs, and a college admissions process so cutthroat that students are driven to suicide and depression because of a B. With a compelling mix of fast-paced narrative and fascinating investigative journalism, *The Overachievers* aims both to calm the admissions frenzy and to expose its escalating dangers.

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The style of the Associated Press is the gold standard for news writing. With The AP Stylebook in hand, you can learn how to write and edit with the clarity and professionalism for which they are famous. Fully revised and updated, this new edition contains more than 3,000 A to Z entries—including more than 200 new ones—detailing the AP's rules on grammar, spelling, punctuation, capitalization, abbreviation, and word and numeral usage. You'll find answers to such wide-ranging questions as: · When should the names of government bodies be spelled out and when should they be abbreviated? · What are the general definitions of the major religious movements? · Which companies do the big media conglomerates own? · Who are all the members of the British Commonwealth? · How should box scores for baseball games be filed? · What constitutes “fair use”? · What exactly does the Freedom of Information Act cover? With invaluable additional sections on the unique guidelines for business and sports reporting and on how you can guard against libel and copyright infringement, The AP Stylebook is the one reference that all writers, editors, and students cannot afford to be without.

The vibrant, sprawling saga of Empress Maria Theresa—one of the most renowned women rulers in history—and three of her extraordinary daughters, including Marie Antoinette, the doomed queen of France. Out of the thrilling and tempestuous eighteenth century comes the sweeping family saga of beautiful Maria Theresa, a sovereign of uncommon strength and vision, the only woman ever to inherit and rule the vast Habsburg Empire in her own name, and three of her remarkable daughters: lovely, talented Maria Christina, governor-general of the Austrian Netherlands; spirited Maria Carolina, the resolute queen of Naples; and the youngest, Marie Antoinette, the glamorous, tragic queen of France, and perhaps the most famous princess in history. Unfolding against an irresistible backdrop of brilliant courts from Vienna to Versailles, embracing the exotic lure of Naples and Sicily, this epic history of Maria Theresa and her daughters is a tour de force of desire, adventure, ambition, treachery, sorrow, and glory. Each of these women's lives was packed with passion and heart-stopping suspense. Maria Theresa inherited her father's thrones at the age of twenty-three and was immediately attacked on all sides by foreign powers confident that a woman would be too weak to defend herself. Maria Christina, a gifted artist who alone among her sisters succeeded in marrying for love, would face the same dangers that destroyed the monarchy in France. Resourceful Maria Carolina would usher in the golden age of Naples only to face the deadly whirlwind of Napoleon. And, finally, Marie Antoinette, the doomed queen whose stylish excesses and captivating notoriety have masked the truth about her husband and herself for two hundred and fifty years. Vividly written and deeply researched, *In the Shadow of the Empress* is the riveting story of four exceptional women who changed the course of history. In his first work of narrative nonfiction, Matthew Pearl, bestselling author of acclaimed novel *The Dante Club*, explores the little-known true story of the kidnapping of legendary pioneer Daniel Boone's daughter and the dramatic aftermath that rippled across the nation. On a quiet midsummer day in 1776, weeks after the signing of the Declaration of Independence, thirteen-year-old Jemima Boone and her friends Betsy and Fanny Callaway disappear near the Kentucky settlement of Boonesboro, the echoes of their faraway screams lingering on the air. A Cherokee-Shawnee raiding party has taken the girls as the latest salvo in the blood feud between American Indians and the colonial settlers who have decimated native lands and resources. Hanging Maw, the raiders' leader, recognizes one of the captives as Jemima Boone, daughter of Kentucky's most influential pioneers, and realizes she could be a valuable pawn in the battle to drive the colonists out of the contested Kentucky territory for good. With Daniel Boone and his posse in pursuit, Hanging Maw devises a plan that could ultimately bring greater peace both to the tribes and the colonists. But after the girls find clever ways to create a trail of clues, the raiding party is ambushed by Boone and the rescuers in a battle with reverberations that nobody could predict. As Matthew Pearl reveals, the exciting story of

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Jemima Boone's kidnapping vividly illuminates the early days of America's westward expansion, and the violent and tragic clashes across cultural lines that ensue. In this enthralling narrative in the tradition of Candice Millard and David Grann, Matthew Pearl unearths a forgotten and dramatic series of events from early in the Revolutionary War that opens a window into America's transition from colony to nation, with the heavy moral costs incurred amid shocking new alliances and betrayals.

Provides guidelines and examples for handling research, outlining, spelling, punctuation, formatting, and documentation.

The surprising and compelling story of two rival geniuses in an all-out race to decode one of the world's most famous documents—the Rosetta Stone—and their twenty-year-long battle to solve the mystery of ancient Egypt's hieroglyphs. The Rosetta Stone is one of the most famous objects in the world, attracting millions of visitors to the British museum every year, and yet most people don't really know what it is. Discovered in a pile of rubble in 1799, this slab of stone proved to be the key to unlocking a lost language that baffled scholars for centuries. Carved in ancient Egypt, the Rosetta Stone carried the same message in different languages—in Greek using Greek letters, and in Egyptian using picture-writing called hieroglyphs. Until its discovery, no one in the world knew how to read the hieroglyphs that covered every temple and text and statue in Egypt. Dominating the world for thirty centuries, ancient Egypt was the mightiest empire the world had ever known, yet everything about it—the pyramids, mummies, the Sphinx—was shrouded in mystery. Whoever was able to decipher the Rosetta Stone, and learn how to read hieroglyphs, would solve that mystery and fling open a door that had been locked for two thousand years. Two brilliant rivals set out to win that prize. One was English, the other French, at a time when England and France were enemies and the world's two great superpowers. *The Writing of the Gods* chronicles this high-stakes intellectual race in which the winner would win glory for both himself and his nation. A riveting portrait of empires both ancient and modern, this is an unparalleled look at the culture and history of ancient Egypt and a fascinating, fast-paced story of human folly and discovery unlike any other.

More people write for the Associated Press than for any other news service, and more writers take their style and word-usage cues from this world-famous institution than from any other journalism source. In the no-nonsense, authoritative tradition of the best-selling AP Stylebook, the top editors at the AP have now written the definitive guide to punctuation. From the when and how of the ampersand to the rules for dashes, slashes, and brackets; from the correct moment for the overused exclamation point to the rules of engagement for the semicolon, *The AP Guide to Punctuation* is an invaluable and easy-to-use guide to the most important aspect of clear and persuasive writing.

NEW YORK TIMES BESTSELLER “I come from a family forged by tragedies and bound by a remarkable, unbreakable love,” Hunter Biden writes in this deeply moving memoir of addiction, loss, and survival. When he was two years old, Hunter Biden was badly injured in a car accident that killed his mother and baby sister. In 2015, he suffered the devastating loss of his beloved big brother, Beau, who died of brain cancer at the age of forty-six. These hardships were compounded by the collapse of his marriage and a years-long battle with drug and alcohol addiction. In *Beautiful Things*, Hunter recounts his descent into substance abuse and his tortuous path to sobriety. The story ends with where Hunter is today—a sober married man with a new baby,

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finally able to appreciate the beautiful things in life.

A fully revised and updated edition of the bible of the newspaper industry

"The official style guide used by the writers and editors of the world's most authoritative news organization."

Loosely based on Porter Shreve's own childhood, *When the White House Was Ours* is the atmospheric and captivating story of a family's struggle to stay together against great odds. It's 1976, and while the country prepares to celebrate the bicentennial, Daniel Truitt's family is falling apart. His father, Pete, has been fired from yet another teaching job, and his mother, Valerie, is one step away from leaving for good. But when Pete lucks into a crumbling mansion in the nation's capital, he makes a bold plan to start a school under his own roof where students and teachers will be equals. Replete with the wry humor, human insight, and cultural resonance that characterizes Shreve's critically acclaimed fiction, *When the White House Was Ours* will be a joy to anyone whose family has lived through an idealistic time and ended up in an era of compromise.

A fully revised and updated edition of the bible of the newspaper industry. The style of The Associated Press is the gold standard for news writing. With The AP Stylebook in hand, you can learn how to write and edit with the clarity and professionalism for which their writers and editors are famous. The AP Stylebook will help you master the AP's rules on grammar, spelling, punctuation, capitalization, abbreviation, word and numeral usage, and when to use "more than" instead of "over." To make navigating these specialty chapters even easier, the Stylebook includes a comprehensive index. Fully revised and updated to keep pace with world events, common usage, and AP procedures, The AP Stylebook is the one reference that all writers, editors and students cannot afford to be without.

The Associated Press Guide to News Writing, is the standard professional resource for both novice and experienced news writers. This practical handbook is the ideal writing style guide for all reporters, writers, editors, and English and journalism students. It covers all the essentials of good news writing, according to the styles and guidelines set forth by the Associated Press--with lively examples from today's newspapers. This authoritative guide includes: Professional advice about crafting a good feature story In-depth reviews of important principles in news writing Expert guidance on writing concise, informative copy, source citations, and more. Clear and instructive discussions of specialized styles.

The best-selling workbook and grammar guide, revised and updated! Hailed as one of the best books around for teaching grammar, *The Blue Book of Grammar and Punctuation* includes easy-to-understand rules, abundant examples, dozens of reproducible exercises, and pre- and post-tests to help teach grammar to middle and high schoolers, college students, ESL students, homeschoolers, and more. This concise, entertaining workbook makes learning English grammar and usage simple and fun. This updated Twelfth Edition reflects the latest updates to English usage and grammar and features a two-color design and lay-flat binding for easy photocopying. Clear and concise, with easy-to-follow explanations, offering "just the facts" on English grammar, punctuation, and usage Fully updated to reflect the latest rules, along with quizzes and pre- and post-tests to help teach grammar Ideal for students from seventh grade through adulthood in the US and abroad For anyone who wants to understand the major rules and subtle guidelines of English grammar and usage, *The Blue Book of Grammar and Punctuation* offers comprehensive, straightforward instruction.

The Gregg Reference Manual 9e by William Sabin is intended for anyone who writes, edits, or prepares material for distribution or publication. For nearly fifty years, this manual has been

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recognized as the best style manual for business professionals and for students who want to master the on-the-job standards of business professionals. Copyright © Libri GmbH. All rights reserved.

The style of the Associated Press defines clear news writing. In fact, more people write for the AP news service than for any single newspaper or broadcaster in the world. The AP Stylebook is therefore "the journalist's bible," an essential handbook for all writers, editors, students, and public-relations specialists. The AP Stylebook contains over 5,000 entries laying out the AP's rules on grammar, spelling, punctuation, and usage. It gives journalists the references they need to write about the world today: correct names of countries and organizations, language to avoid, common trademarks. Special sections cover business and sports reporting. This edition, published in the Associated Press's 150th year, also includes crucial advice on how writers can guard against libel and copyright infringement. An up-to-date AP Stylebook belongs on the desk of every working writer.

Language columnist June Casagrande presents a fun and breezy guide to everything a grown-up interested in grammar needs to know. When it comes to grammar, it seems like everyone—even die-hard word nerds—feel they "missed something" in school. The Joy of Syntax picks up where sixth grade left off, providing a fresh foundation in English syntax served up by someone with an impressive record of making this otherwise inaccessible subject a true joy. With simple, pithy information on everything from basic parts of speech and sentence structure to usage and grammar pitfalls, this guide provides everything you need to approach grammar with confidence.

New diversity style guide helps journalists write with authority and accuracy about a complex, multicultural world A companion to the online resource of the same name, The Diversity Style Guide raises the consciousness of journalists who strive to be accurate. Based on studies, news reports and style guides, as well as interviews with more than 50 journalists and experts, it offers the best, most up-to-date advice on writing about underrepresented and often misrepresented groups. Addressing such thorny questions as whether the words Black and White should be capitalized when referring to race and which pronouns to use for people who don't identify as male or female, the book helps readers navigate the minefield of names, terms, labels and colloquialisms that come with living in a diverse society. The Diversity Style Guide comes in two parts. Part One offers enlightening chapters on Why is Diversity So Important; Implicit Bias; Black Americans; Native People; Hispanics and Latinos; Asian Americans and Pacific Islanders; Arab Americans and Muslim Americans; Immigrants and Immigration; Gender Identity and Sexual Orientation; People with Disabilities; Gender Equality in the News Media; Mental Illness, Substance Abuse and Suicide; and Diversity and Inclusion in a Changing Industry. Part Two includes Diversity and Inclusion Activities and an A-Z Guide with more than 500 terms. This guide: Helps journalists, journalism students, and other media writers better understand the context behind hot-button words so they can report with confidence and sensitivity Explores the subtle and not-so-subtle ways that certain words can alienate a source or infuriate a reader Provides writers with an understanding that diversity in journalism is about accuracy and truth, not "political correctness." Brings together guidance from more than 20 organizations and style guides into a single handy reference book The Diversity Style Guide is first and foremost a guide for journalists, but it is also an important resource for journalism and writing instructors, as well as other media professionals. In addition, it will appeal to those in other fields looking to make informed choices in their word usage and their personal interactions.

From the incomparable Emmy, Grammy, and Tony Award winner, a powerful and revealing autobiography about race, sexuality, art, and healing It's easy to be yourself when who and what you are is in vogue. But growing up Black and gay in America has never been easy. Before Billy Porter was slaying red carpets and giving an iconic Emmy-winning performance in

the celebrated TV show *Pose*; before he was the groundbreaking Tony and Grammy Award-winning star of Broadway's *Kinky Boots*; and before he was an acclaimed recording artist, actor, playwright, director, and all-around legend, Porter was a young boy in Pittsburgh who was seen as different, who didn't fit in. At five years old, Porter was sent to therapy to "fix" his effeminacy. He was endlessly bullied at school, sexually abused by his stepfather, and criticized at his church. Porter came of age in a world where simply being himself was a constant struggle. Billy Porter's *Unprotected* is the life story of a singular artist and survivor in his own words. It is the story of a boy whose talent and courage opened doors for him, but only a crack. It is the story of a teenager discovering himself, learning his voice and his craft amidst deep trauma. And it is the story of a young man whose unbreakable determination led him through countless hard times to where he is now; a proud icon who refuses to back down or hide. Porter is a multitalented, multifaceted treasure at the top of his game, and *Unprotected* is a resonant, inspirational story of trauma and healing, shot through with his singular voice.

The communications world is undergoing a seismic shift. The Web is colliding with the old way of doing things, shaking and rolling the marketing landscape as we know it. As the collision subsides and the market forces settle, PR is rising up to a new level of importance. Why exactly is this happening? For one, fragmentation. A new set of communication mediums ranging from blogs to podcasts to satellite radio are fragmenting the media landscape, making it harder to reach customers than ever before. Second, saturation. Advertising, which once reigned supreme in the marketing mix, is failing to have the impact it once had thanks to intense competition for consumer attention and the rising popularity of technologies like TiVo, which make it easy to block out TV ads. Third, reputation. With an overabundance of products from which to choose, consumers increasingly want to buy from companies they deem socially responsible, and they're using the Internet to learn the details. The new world order has created a new set of challenges, and PR is emerging as the marketing discipline best positioned to respond. Consider this: in a recent study by the USC Annenberg Strategic Public Relations Center, CEOs rated PR as one of the top contributors to organizational success. That's right, PR was right at the top of a list that included other major corporate functions, including human resources, legal, sales, strategic planning, information systems, and security. Just a few years ago, CEOs ranked PR near the bottom of these same corporate functions. PR has come a long way in a short amount of time. Increasingly, companies are backing their commitment to PR with their wallets. PR salaries are on the rise, and companies are adding staff to their ranks. Over the next five years, PR spending is expected to increase 11.8 percent to \$4.26 billion, according to a recent Veronis Suhler Stevenson Communications Industry Forecast. But while companies are starting to see the connection between PR and organizational success, most continue to take a tactical approach to this medium, failing to harness the full power it can provide. If used strategically, PR can dramatically improve almost every facet of a business. It can expand customer base, increase revenue, boost reputation, attract first-rate talent, and enhance the perceived value of a company, to name just a few. The power of PR is astounding. Yet few companies leverage its fullest potential. In the new marketing landscape, companies that fail to treat PR strategically are putting themselves at risk. Unlike most other books on the market that focus on developing press releases and other PR tactics, *Strategic Public Relations* connects the dots to show you how you can more fully leverage the power of PR to achieve your most important business objectives. The initial pages of the book explain why a strategic approach to PR is critical to your success. Specifically, you'll learn what PR can do and what it can't, and why harnessing your PR program to your broader business strategy is your golden key to success. The book then provides ten guiding principles designed to help you take your PR program to the next level. Each of these principles is designed to be straightforward and simple so they can easily be applied to achieve better results. The lessons offered in this book are based on a tried-and-true approach to PR

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the authors have developed and perfected over the course of their careers. Over the last two decades, Jennifer Gehrt and Colleen Moffitt have worked on the inside of worldwide PR agencies such as Waggener Edstrom and within the walls of influential corporations such as Microsoft, RealNetworks, AT&T Wireless, and Tegic Communications/AOL. They have worked in the trenches with small and medium-size businesses and major corporations in a variety of industries, helping them to develop thoughtful PR programs that accr

An essential tool for writers, editors, proofreaders, designers, copywriters, production managers, and marketers too. The Christian Writer's Manual of Style is an essential tool not only for writers of religious materials, but for their editors, proofreaders, designers, copywriters, production managers, and even marketers. Rather than simply repeating style information commonly available in standard references, this newly updated and expanded edition includes points of grammar, punctuation, usage, book production and design, and written style that are often overlooked in other manuals. It focuses on information relating to the unique needs and demands of religious publications, such as discussions on how to correctly quote the Bible, how to capitalize and use common religious terms, and how to abbreviate the books of the Bible and other religious words. Also included are rarely found items such as:• an author's guide to obtaining permissions• guidelines for using American, British, and Mid-Atlantic styles• discussions of inclusive language, profanity, and ethnic sensitivities• discussions of Internet and computer-related language style• a list of problem words• style issues regarding words from major world religions• a discussion of handling brand names in text• a list of common interjections• issues of type design, paper, copy-fitThis edition has been completely updated since the 1988 edition and contains more than twice as much information as the previous edition. This is the most detailed and comprehensive guide of its kind.

America's foremost baby and childcare experts, William Sears M.D. and Martha Sears, R.N., explain the benefits -- for both you and your child -- of connecting with your baby early. Would you and your baby both sleep better if you shared a bed? How old is too old for breastfeeding? What is a father's role in nurturing a newborn? How does early attachment foster a child's eventual independence? Dr. Bill and Martha Sears -- the doctor-and-nurse, husband-and-wife team who coined the term "attachment parenting" -- answer these and many more questions in this practical, inspiring guide. Attachment parenting is a style of parenting that encourages a strong early attachment, and advocates parental responsiveness to babies' dependency needs. The Attachment Parenting Book clearly explains the six "Baby B's" that form the basis of this popular parenting style: Bonding, Breastfeeding, Babywearing, Bedding close to baby, Belief in the language value of baby's cry, and Beware of baby trainers. Here's all the information you need to achieve your most important goals as a new parent: to know your child, to help your child feel right, and to enjoy parenting.

'New Hart's Rules' is a brand-new text that brings the principles of the old text (first printed in 1893) into the 21st century, providing answers to questions of editorial style for a new generation of professionals.

Handy reference that is as fast and durable as those people who choose to work in the world of mass media. Every tool helps with today's challenging goal of sharing information that is accurate, precise, clear and without bias, online, on air or in print (in words, photos, videos, or graphics, and in many mediums). The info you need to know regarding principles and guidelines to ethics, types of writing, uses of photography and videography, terminology, style, spelling, punctuation, and grammar is here in 6 laminated pages designed for quick access. Students in communications, mass media, and journalism, experienced writers, editors, managers and others at magazines, newspapers and news bureaus will find this tool a must-have. AP is also used in business for writing press releases, marketing campaigns and other corporate items, as well as online-only publishers, web content creators and bloggers. 6 page laminated guide includes: What Is AP Style? Special AP Stylebook Sections Broadcast

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Guidelines Business Guidelines Data Journalism Food Guidelines AP Principles Accuracy in Images Aim for On-the-Record Reporting Avoid Hate Speech Conflicts of Interest Copyright Infringement Corrections Data & Graphics Privacy Responses Social Media Terminology Punctuation Other Styles Recent Updates

More people write for The Associated Press than for any newspaper in the world, and writers-nearly two million of them-have bought more copies of The AP Stylebook than of any other journalism reference. It provides facts and references for reporters, and defines usage, spelling, and grammar for editors. There are separate sections for journalists specializing in sports and business, and complete guidelines for how to write photo captions, file copy over the wire, proofread text, handle copyrights, and avoid libel. This edition of The AP Stylebook keeps pace with world events, common usage, and AP procedures.

The 2016 edition of The Associated Press Stylebook and Briefing on Media Law includes nearly 250 new or revised entries – including lowercasing internet and web. The AP Stylebook is widely used as a writing and editing reference in newsrooms, classrooms and corporate offices worldwide. Updated regularly since its initial publication in 1953, the AP Stylebook provides fundamental guidelines for spelling, language, punctuation, usage and journalistic style. It is the definitive resource for journalists. Changes in the 2016 Stylebook include: • 50 new and updated technology terms, including emoji, emoticon and metadata • 36 new and updated entries in the food chapter, from arctic char to whisky/whiskey, and eight new and updated entries in the fashion chapter, including normcore and Uniqlo • New entries discouraging the use of child prostitute and mistress; restricting spree to shopping or revelry, not killing; and using the number of firefighters or quantity of equipment sent to a fire, not the number of alarms • DJ is now allowed on first reference, and spokesperson is recognized, in addition to spokesman and spokeswoman • New guidance on the terms marijuana, cannabis and pot; cross dresser and transvestite; accident and crash; notorious and notoriety • A new entry on data journalism With invaluable additional sections on the unique guidelines for business and sports reporting and on how you can guard against libel and copyright infringement, The AP Stylebook is the one reference that all writers, editors and students cannot afford to be without.

Offers guidelines to capitalization, abbreviations, punctuation, spelling, numerals, usage, and style.

Provides information on manuscript preparation, punctuation, spelling, quotations, captions, tables, abbreviations, references, bibliographies, notes, and indexes, with sections on journals and electronic media.

When is "Native" capitalized? Alaska Highway or Alcan? Dog sled race or sled dog race? Where is the "Outside"? What is "termination dust"? Species of salmon and whales; ACT volcanoes; Alaska's biggest disasters; How earthquakes are measured; Membership requirements of the Pioneers of Alaska; Pronouncers for Kwingillingok and Chalkyitsik; The Alaska Permanent Fund; Cause and symptoms of Cabin Fever; Types of commercial fishing gear. Alaska is the only state with its own AP stylebook. This easy-to-use manual defines and explains the northern state - names, language, and peculiar usage; cultural and historical background; research sources; and a compendium of other facts and figures. Long popular among journalists, the stylebook also is valuable and interesting to librarians, writers, educators, researchers, business men and women, elected officials, public servants, visitors, newly arrived Alaskans, and people who want to know it all.

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